



**Confidentiality/Ethics Agreement:**

I am aware that the health, welfare and safety of our patient, volunteers and staff is of primary importance and that I will do all I can to learn, comply with and practice, any and all procedures regarding the operation of a safe and efficient work place. As a volunteer at the H.H. McGuire Veterans Affairs Medical Center, I agree that:

- 1. I shall hold as absolutely confidential, all information that I may obtain directly or indirectly concerning patients, doctors, volunteers or Medical Center staff, and not actively seek to obtain confidential information from patients.**
- 2. My services are donated to the hospital without the expectation of compensation or future employment, and are given for humanitarian, religious, patriotic, educational or charitable reasons.**
- 3. I shall not seek to sell goods or services, request contributions, or solicit personnel to sign or distribute political petitions on Medical Center premises unless I receive the express authorization of the Chief, Voluntary Service or the Director of the Medical Center.**
- 4. I will prevent and avoid the appearance of conflicts of interest.**
- 5. I will not use my volunteer position for public office, including official time, information, property or endorsements for personal gain.**
- 6. A volunteer must not accept a gift from a prohibited source or one given because of the volunteer's official position.**
- 7. I will not discuss financial matters with patients.**
- 8. I will comply with all ethics laws and regulations.**

Volunteer Name: \_\_\_\_\_ Date: \_\_\_\_\_